Attachment no 1 to the Programme Regulations

THE PROPOSAL APPLICATION FORM

**The Proposal Application Form includes the following parts:**

[Part 1. Applicant 1](#_Toc47344909)

[Part 2. MSCA-IF documents 1](#_Toc47344910)

[Part 3. Host Institution 2](#_Toc47344911)

[Part 4. Information about the scholarship 2](#_Toc47344912)

[Part 5. Budget of the scholarship 2](#_Toc47344913)

[Part 6. Declarations 3](#_Toc47344914)

# Part 1. Applicant

|  |
| --- |
| First name  |
| Last name |
| Gender |
| Date of birth |
| Citizenship |
| Identity card / passport number |
| Identity card / passport issued by |
| Identity card / passport valid until  |
| Phone number |
| Academic title/degree |
| Date of PhD award  |
| **Orcid ID (If you have an ORCID number please enter it here)** |
| Residence country |
| **The present or last Institution of the Applicant** |
| Type of workplace |
| Employment status |
| Full legal name of institution or workplace |
| City |
| Country |
| Webpage  |

# Part 2. MSCA-IF documents

|  |
| --- |
| Scan of an invitation from the host institution with the current date (up to 3 months before the submission deadline). The invitation form is as Attachment to the Programme Regulations. The invitation should be signed by the person authorised to represent the Host institution. If the invitation is signed by a person other than those mentioned in the registration document, the document shall be attached with a scan of power of attorney for such person. |
| PDF of MSCA-IF application |
| Reviews of MSCA-IF application |
| Certificate of Seal of Excellence  |

# Part 3. Host Institution

|  |
| --- |
| Type of institution in which the Applicant will be hosted |
| Name of the institution |
| Faculty/division/team (according to the organisational structure of the institution) |
| **Person authorized to represent the host institution** |
| First name |
| Last name |
| Academic title/degree |
| Position |
| Email address |
| Phone number |
| **Supervisor** |
| First name |
| Last name |
| Academic title/degree |
| Position |
| Email address |
| Phone number |
| Phone number (mobile) |

# Part 4. Information about the scholarship

|  |
| --- |
| Title of the proposal |
| Key words (no more than 5) |
| Abstract *[up to 3,000 characters with spaces]* |
| Start date |
| Duration of the scholarship (number of months) |
| End date |

# Part 5. Budget of the scholarship

Living, mobility and training allowance

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Relationship with the Applicant  | Duration of the stay in Poland  | Living allowance per month | Living allowance for stay (duration of the scholarship x living allowance per month) | Mobility allowance | Training allowance |
| Applicant |  |  |  |  |  |  |
| First and last name |  |  |  |  |  |  |
| First and last name |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  |

# Part 6. Declarations

* The information included in the above application is consistent with the facts and law. I am aware of the criminal liability, concerning the attestation of untruth about a circumstance of legal significance.
* The planned costs indicated in the application will not be financed from other sources.
* If the spouse takes up employment during my visit, I undertake to return the part of the scholarship related to the spouse’s arrival.
* I have not been convicted of an offence related to my professional activity, breach of professional ethics, nor have I been penalised for a serious professional misconduct.
* I am not subject to a final judgment regarding fraud, corruption or any other illegal activity that results in any damage or threat.
* I did not deliberately or negligently fail to perform contracts or projects financed or co-financed from public funds.

I hereby:

* consent for processing of personal data,
* confirm that I have become acquainted with the rules of personal data protection indicated in the Programme Regulations,
* confirm that I have fulfilled the obligation to provide information to the persons whose data have been provided within the framework of this application – by providing the rules of personal data protection indicated in the regulations of this Programme.

I approve: