

**CALL FOR PROPOSALS FOR PARTICIPATION  
IN THE SCHOLARSHIP PROGRAMME FOR STUDENTS AND SCHOLARS -  
POLONIST  
No 13/2024 of 26 February 2024**

**I. SCOPE OF RECRUITMENT**

Pursuant to Article 19(1) of the Act of 7 July 2017 on the National Agency for Academic Exchange (i.e. Journal of Laws of 2019, item 1582, as amended), the Director of the National Agency for Academic Exchange announces a call for applications for participation in the **Scholarship Programme for Students and Researchers - NAWA Polonist - Call for Students and Doctoral Students**

**II. PROGRAMME DESCRIPTION**

**2.1. Objective of the Programme**

The aim of the Programme is to popularise the Polish language and to popularise studies and research in Polish studies and Polish studies worldwide. The Programme is addressed to students and doctoral students of Polish studies, Polish studies or Polish programmes carried out, inter alia, as part of Slavonic studies (in the field of Polish language, Polish culture and knowledge of Poland) and to researchers from foreign universities and scientific institutions.

**2.2. Deadline and other conditions for submitting an application**

Deadline for submission application	The call for applications will run <b>until 26 April 2024 15:00:00</b> local time (Warsaw)
Method of submission application	Only in electronic form in the Agency's ICT System, <b>//COMPLETE APPLICATION FORM//</b>
Language to be used make a request	The application must be drawn up in Polish
The maximum number of applications that can Submit the Applicant	Maximum of 1 application.

**2.3. Thematic scope of the Programme activities**

Students (including winners and finalists of the Olympiad of Polish Literature and Language (OLiJP) organised outside Poland) and doctoral students - NAWA scholarship holders - can develop their interests in Polish Studies during their stay at a university in Poland by attending lectures and classes in accordance with the syllabus of their chosen studies, conducting research, carrying out scientific projects, collecting materials for their diploma or r e s e a r c h t h e s i s , improving their knowledge of the P o l i s h language, using the resources of university libraries and archives.

The Programme may offer partial studies (one or two semesters) or full undergraduate and postgraduate programmes as well as doctoral training. Applicants independently select the university where they plan to study. The course of study chosen by the Applicant should be

POLONIST. The applicant must be approved by the host University to study and, in the case of full-time applicants, successfully complete the admissions procedure at the chosen university. The language of study is Polish.

#### 2.4. Eligible applicants

Eligible to apply for a scholarship from the National Agency for Academic Exchange are Applicants meeting the following criteria:

1. **Students (semester or two-semester degree candidates):**

- 1) are students of Polish studies, Polish studies or Polish programmes implemented, inter alia, as part of first- and second-cycle Slavonic studies in foreign academic centres and have completed at least one year of study at the time of application;
- 2) have a level of knowledge of Polish of at least B1 (ESS) language training);
- 3) have obtained permission from their home university to study in Poland;
- 4) have been accepted by a Polish university of their choice to study for one or two semesters;
- 5) are foreigners (do not have and have not applied for Polish citizenship) or have dual citizenship (Polish and citizenship of another country) and have completed their secondary education outside Poland;
- 6) are not studying in Poland in the academic year 2023/2024;

or

2. **Students (candidates for full-time second degree programmes):**

- 1) are students in their final year of Polish language studies, Polish studies or Polish programmes implemented, inter alia, as part of first-cycle Slavonic studies at a foreign university or have completed such studies (no earlier than two years before the ongoing recruitment) or are laureates or finalists of the OLiJP and students in their final year of first-cycle Polish language and philology studies in Poland or have completed such studies (no earlier than two years before the ongoing recruitment);
- 2) are not second-cycle students at the time of application for the Programme and have not previously obtained a master's degree (second cycle or unified master's degree);
- 3) have a level of knowledge of Polish of at least B1 (ESS) language training);
- 4) are foreigners (do not have and have not applied for Polish citizenship) or have dual citizenship (Polish and citizenship of another country) and have completed their secondary education outside Poland;
- 5) are not studying in Poland in the 2023/2024 academic year (does not apply to OLiJP laureates and those pursuing first-cycle studies at two universities: Polish and foreign);

or

3. **OLiJP finalists (full-time undergraduate candidates):**

- 1) have been awarded the title of laureate or finalist in OLiJP in the current school year or during two years preceding the year of application to the Programme,
- 2) are planning to undertake full-time undergraduate studies at a university of their choice in Poland,
- 3) are not undergraduate students at the time of application for the Programme and have not previously obtained a degree in Poland;
- 4) are foreigners (do not have and have not applied for Polish citizenship) or have dual citizenship (Polish and citizenship of another country) and have completed or are completing their secondary education outside Poland in the year of recruitment;

or

4. **PhD students:**

- 1) have completed (or are completing in the year of recruitment) a second-cycle programme in Polish studies, Polish philology or Polish studies (carried out, inter alia, as part of a Slavonic studies programme) at a foreign university or research institution (not earlier than two years before the ongoing recruitment) and intend to undertake full-time studies at a doctoral school of their choice in Poland, or
- 2) are pursuing third-cycle studies at a foreign university or research institution and intend to undertake partial (semester or two-semester) studies in Poland;
- 3) have a knowledge of Polish of at least level B2 (according to the European System of Reference language training);
- 4) are foreigners (do not have and have not applied for Polish citizenship) or have dual citizenship (Polish and citizenship of another country).

Applicants for a scholarship for full-time first-cycle, second-cycle and doctoral school education take part in the recruitment process at the university of their choice. A system of electronic registration of candidates is in force at universities in Poland. Applicants for studies under the scholarship conditions should register in the online systems of `u n i v e r s i t i e s` within the deadlines required by them according to the rules provided for foreigners. Final decisions on admission of applicants to studies are taken by universities. NAWA does not refund registration fees.

## 2.5. Timeframe for the implementation of the study

Start date and length of studies	Commencement - no earlier than 1 October 2024. End - according to the Application and the study regulations - from 1 to 8 semesters
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## 2.6. Inference

## List of annexes to the application

The application must be accompanied by the following documents:

### **1. Students from foreign universities applying for a scholarship to study for a semester or two semesters:**

- 1) a letter of motivation in Polish including, inter alia, a description of your interests, a justification for the choice of the host university in Poland, an outline of the problems of your bachelor's or master's thesis or research project, a description of the expected impact of your studies in Poland on your further academic development;
- 2) a study programme in Poland approved (stamp and signature of an authorised person) by the host university (the programme should be prepared in agreement with tutors from the home and host universities and should take into account the individual needs of the Applicant);
- 3) permission from the home university to study in Poland;
- 4) a certificate from the home university confirming student status issued not earlier than 30 days before the date of publication of the call;
- 5) a list of grades from the most recently completed academic year;
- 6) opinion of an academic teacher (supervisor/promoter) from the home university (maximum 2 documents);
- 7) A certificate from the host University (Appendix 1), including:
  - a) agreement to study for one or two semesters;
  - b) credit scores for learning outcomes;
  - c) assessment of language proficiency;
  - d) contact details of the supervisor from the host university;
- 8) a scan of a proof of citizenship document, e.g. passport;
- 9) documentary evidence of the applicant's specific achievements (optional);
- 10) in the case of persons with dual citizenship, a document confirming the completion of secondary education outside Poland.

### **2. Students or graduates of bachelor's degree programmes at foreign universities, applying for a scholarship for a full degree programme:**

- 1) a letter of motivation in Polish including, inter alia, a description of your interests, a justification for the choice of your academic centre in Poland, a description of the subject of your planned master's thesis, a description of the expected impact of your studies in Poland on your further academic/scientific/professional development;
- 2) a certificate from the home university confirming the student's status, issued not earlier than 30 days before the date of the vacancy announcement (the certificate should include information on the planned date of completion of the first degree programme and information on the academic results obtained during the first degree programme according to the following scale: excellent, very good, good, average, unsatisfactory) or a diploma of completion of the first degree programme (with a supplement);
- 3) opinion of an academic teacher (supervisor/promoter) from the home university (maximum 2 documents);
- 4) a scan of a proof of citizenship document, e.g. passport;
- 5) documentary evidence of the applicant's specific achievements (optional);
- 6) in the case of persons with dual nationality, a document certifying

completion of secondary education outside Poland.

ATTENTION: This category of Applicants also includes the **OLiJP laureates and finalists who are students in their final year of first-cycle Polish language studies in Poland (or are graduates of such studies) and are applying for a scholarship for second-cycle studies**. In order to obtain points for participation in OLiJP, a certificate confirming the attainment of the title of laureate or finalist issued by the OLiJP Main Committee must be attached to the application.

**3. OLiJP laureates and finalists applying for a scholarship for full-time undergraduate studies:**

- 1) a letter of motivation in Polish including, inter alia, a description of your interests, a justification for the choice of your academic centre in Poland, a description of the expected impact of your studies in Poland on your academic/scientific/professional development;
- 2) a certificate confirming the attainment of the title of laureate or finalist issued by the Main Committee of OLiJP;
- 3) a certificate from the OLiJP Main Committee indicating the number of points obtained in the OLiJP finals\*;
- 4) a scan of a proof of citizenship document, e.g. passport;
- 5) documents supporting documents other special achievements Applicants (optional);
- 6) in the case of persons with dual citizenship, a document confirming the completion of secondary education outside Poland.

**\* finalists of OLiJP from 2020 shall submit a certificate indicating the place occupied during the second level competition**

**4. PhD students:**

- 1) a letter of motivation in Polish including, inter alia, a description of interests, justification for the choice of the host university (or other academic institution conducting doctoral studies) in Poland, a description of the expected impact of the studies in Poland on further academic and scientific development;
- 2) CV containing, inter alia, information on your education, course of studies and research work to date, completed projects, internships, awards, additional scientific activities (membership in scientific societies and organisations) - of no more than 3 pages (page size - A4, font size at least 11 points);
- 3) A scan of a second-cycle diploma (or a certificate confirming the final year of second-cycle studies) from a foreign home university or a scan of a certificate from a foreign home university or academic institution confirming doctoral studies; certificates must be issued not earlier than 30 days before the date of the call for applications;
- 4) a description of the research project which the Applicant intends to carry out under the Programme;
- 5) list of publications - max. 10 publications no older than the last 5 years (calculated from the beginning of 2019);
- 6) supervisor's or promoter's opinion of the Applicant and the planned research project;
- 7) a certificate from the host university (Appendix 1), including: consent to a semester or two-semester course of study, assessment of language proficiency, contact details of a tutor from the host university (applies to Applicants applying for a scholarship for a semester or two-semester course of study);
- 8) a scan of a proof of citizenship document, e.g. passport;

9) documents proving the applicant's specific achievements (optional).

**NOTE!**

Annexes in a language other than Polish or English must be translated into Polish or English (a sworn translation or a translation certified by a Polish diplomatic mission, home university or host university is acceptable).

When attaching a scan of a document, the photograph must be obscured, and attaching a document with a photograph means consent to the processing of personal data in this regard.

**2.7. Procedure for evaluating and selecting proposals for funding**

General assumptions	Applications are subject to a formal assessment and a substantive evaluation.
Formal assessment	The purpose of the formal assessment is to verify that applications meet formal criteria as indicated in this Announcement and the NAWA Programme Regulations for individuals undertaking education.
Substantive evaluation	The purpose of the substantive assessment is to verify the applications in terms of meet the quality criteria indicated in this notice.

The following criteria shall be taken into account when assessing the applications of **students applying for scholarships for partial first- and second-cycle (semester and two-semester) and full second-cycle studies** in Poland:

	Criterion	Possible number of points to be obtained
1.	The Applicant's objectives and how they will be achieved, including: - research interests, - the content consistency of the study programme in Poland, - justification for choice of host university, - the subject of the planned bachelor's or master's thesis, research project, - anticipated impact of studies in Poland on further academic development	0-50
2.	Opinion of a tutor/promoter from the home or host university (the opinion should include, among others, an assessment of the Applicant's achievements, his/her potential, an assessment of the programme of his/her studies in Poland and the benefits that the will bring him to study in Poland)	0-10
3.	Learning outcomes	0-20*
4.	Special achievements attested by relevant documents (e.g. academic achievements, publications, awards, involvement in activities promoting Polish language and culture)	0-20**
	SUMA	100

\* Academic performance: excellent = 20 points, very good = 15 points, good = 10 points, average = 5 points, unsatisfactory = 0 points

\*\*The applicant with the title of OLiJP laureate receives 20 points, the applicant with the title of OLiJP finalist receives 15 points.

Applications awarded less than 60 points in the final evaluation or failing to obtain at least half of the points available in criteria 1 and 3 will be awarded a negative evaluation.

The following criteria are taken into account when assessing the applications of **OLiJP laureates and finalists applying for a scholarship to study full first-cycle Polish Studies** in Poland:

	Criterion	Possible number of points to be obtained
1.	Number of points obtained in OLiJP finals*	0-60
2.	Title laureate   finalist OLiJP	20   15
3.	Special achievements, including scientific ones, certified by relevant documents (other than participation in OLiJP)	0-20

\* 100-76% = 60 pts, 75-51% = 50 pts, 50-26%=40 pts, 25-0%=30 pts

For the 2020 OLiJP finalists:

	Criterion	Possible number of points to be obtained
1.	Place occupied by the finalist in the second-level OLiJP* competition	0-60
2.	OLiJP finalist title	20
3.	Special achievements, including scientific achievements certified by relevant documents (other than participation in OLiJP)	0-20
	SUMA	100

\*I place = 60 points, II place = 55 points, III place = 50 points, IV place = 45 points, V place = 40, VI place = 35 points, VII place = 30 points

Proposals which score less than 60 points in the final evaluation shall receive a negative evaluation.

The following criteria shall be taken into account when assessing applications from **doctoral students** applying for a scholarship for partial (semester or two-semester) or full-time third-cycle studies in Poland:

	Criterion	Possible number of points to be obtained
1.	The Applicant's objectives and how they will be achieved, including: <ul style="list-style-type: none"> <li>- research interests,</li> <li>- research project and themes of the planned doctoral thesis,</li> <li>- the scientific merit and novelty of the project, the research or teaching methods designed, the planned results, the relevance of the project duration to the planned activities,</li> <li>- justification for choice of host university,</li> </ul>	0-45

2.	Applicant's previous record of scientific or academic activity, including but not limited to: - learning outcomes, - special achievements (e.g. academic achievements, publications, awards, involvement in activities promoting the Polish language and culture),	0-30
3.	Impact of participation in the Programme on the further scientific/academic development of the Applicant and on the development of the scientific field/discipline, within the scope of which the project is planned to be carried out	0-15
4.	Opinion of a supervisor/promoter from the home university or college hosted by	0-10
	SUMA	100

Applications awarded less than 60 points in the final evaluation or failing to obtain at least half of the points available in criteria 1 and 2 will be awarded a negative evaluation.

## 2.8. Project budget

1.	The NAWA scholarship is awarded for a maximum of 10 months per academic year for undergraduate and postgraduate programmes and for a maximum of 12 months per academic year for doctoral training.
2.	For scholarship holders who intend to pursue a full cycle of studies in Poland, the NAWA scholarship is granted for the number of semesters provided for in the study regulations.
3.	The NAWA scholarship is paid through the university. The NAWA
4.	scholarship is awarded in the following amounts 1) PLN 1800 per month for undergraduate and postgraduate students, 2) PLN 3,000 per month for doctoral students.
5.	In addition, Scholarship Recipients who have been awarded a scholarship for a full first or second degree programme receive: 1) in the first year of study, the first monthly scholarship plus the amount of PLN 500, (does not apply to persons who have completed their bachelor's degree in Poland);

## 2.9. Amount of funds available in the call

The total allocation for the call is PLN 800 000, although the Agency reserves the right to change the allocation of funds.
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## 2.10. Additional information

The grantee is obliged to submit to the host university the Decision of the Agency Director within 30 days from the date of its delivery to the Applicant in the NAWA system.
The scholarship holder is obliged to provide the Agency with a certificate - confirming enrolment in a particular course of study, indicating the period of study and issued by the host University - within 14 days of enrolment.
<b>Reporting:</b>
1. <b>A scholarship holder pursuing a partial (semester or two-semester) course of study</b> is obliged to submit a Final Report (Appendix 6) summarising his/her stay at the host university, together with the course of studies card (issued by the host university) and the opinion of the supervisor from the host university within 30 days from the date of completion of the
2.



studies in Poland. A scholarship holder pursuing a partial (semester or two-semester) course of study is obliged to submit the Partial Reports together with the course card and the certificate of enrolment in the next year of study by 15 October each year of study.

Submission of the Partial Report (Appendix 5) with the required attachments is a condition for payment of the scholarship in the following academic year.

Upon completion of the studies, the Scholarship Holder is obliged to submit the Final Report (Appendix 6) together with a scan of the diploma of graduation or a certificate from the Host University confirming the completion of the studies (within 30 days from the date of graduation).

### 2.11. Scheduled date of publication of the results of the call

15 July 2024

### 2.12. Programme funding source

National resources

## III. ANNEXES

- 1) Model certificate from the host university
- 2) Rules and Regulations of the NAWA Programmes for Students
- 3) Model application form
- 4) Model agreement with the Scholarship Holder
- 5) Model for the partial report and the final report
- 6) Specimen certificate of enrolment

## IV. CONTACT WITH THE AGENCY

For further information, please contact us (working days, 8 a.m. to 3 p.m.):

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